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7	LOWELL HOUSING AUTHORITY	
8	BOARD OF COMMISSIONERS MEETING	
9	MAY 10, 2023	
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16	Mercier House	
17	21 Salem Street	
18	Lowell, Massachusetts	
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24	Reported by Jacqueline P. Travis	

1	Board of Commissioners:				
2	Philip L. Shea, Chairman				
3	Joanie L. Bernes, Commissioner				
4	Mony Var, Commissioner				
5	Matt Marr, Commissioner				
6	Rodney Elliott, Commissioner				
7					
8	Lowell Housing Committee:				
9	Tha Chhan, Interim Executive Director				
10	Sherry Giblin, Chief Financial Officer				
11	Kevin J. Murphy, General Counsel				
12					
13	Presentations by:				
14	Sherry Giblin, Chief Financial Officer				
15	Jonathan Goldfield, Capital Asset Manager				
16					
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P-R-O-C-E-E-D-I-N-G-S 1 2 Mr. Shea: Good evening. Welcome to the 3 May 10th meeting of the Lowell Housing Authority, Board of Commissioners. And with that being the case 4 I will ask the clerk to call the roll. 5 6 Mr. Chhan: Chairman Shea. Mr. Shea: Present. 7 8 Mr. Chhan: Vice Chairman Mony Var. 9 Mr. Var: Here. Mr. Chhan: Commissioner Bernes. 10 11 Ms. Bernes: Here. Mr. Chhan: Commissioner Elliott. 12 13 Mr. Elliott: Here. 14 Mr. Chhan: Commissioner Marr. 15 Four present. 16 Mr. Shea: Thank you. I also want, for the 17 record, to indicate that the Attorney Kevin Murphy is 18 present. Kevin Murphy happens to be the general 19 counsel of the Lowell Housing Authority and he's 20 present. 21 Other than that, we'll move on to Item 2.2 Number 1, which is the approval of the minutes of the 23 Lowell Housing Authority April meeting which was held

on April 12th. And I just ask any members of the

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Board of Commissioners if they have any questions
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     pertaining to the minutes of the meeting on that day.
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              The chair also wants to recognize the
     attendance of Commissioner Marr who's now present.
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     We're on now the approval of the minutes of the
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 6
     meeting. And there's no question with respect to
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     those minutes, the clerk will call the -- a motion by
     Commissioner Mony Var, seconded by Commissioner
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 9
     Joanie Bernes, and the clerk will call the roll.
              Mr. Chhan: Chairman Shea.
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              Mr. Shea: Yes.
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              Mr. Chhan: Vice Chairman Mony Var.
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              Mr. Var: Yes.
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              Mr. Chhan: Commissioner Bernes.
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              Ms. Bernes: Yes.
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              Mr. Chhan: Commissioner Elliott.
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              Mr. Elliott: Yes.
              Mr. Chhan: Commissioner Marr.
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19
              Mr. Marr: Yes.
20
              Mr. Chhan:
                          That's five yeas. Motion
21
     carries.
              Mr. Shea:
2.2
                         Thank you.
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              The next item is Item Number 2, resident
     correspondence. Is there any resident
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- 1 correspondence? 2 Mr. Chhan: We do not have any resident 3 correspondence. Mr. Shea: We'll skip down -- excuse me? We 4 5 have no resident correspondence? 6 Mr. Chhan: We do not have any resident 7 correspondence. Mr. Shea: Thank you. 8 9 Next time is Item Number 3, resident 10 organization. 11 Mr. Chhan: We do not have any resident 12 organization. 13 Mr. Shea: To be honest with you, I'm not 14 even too sure what that means, but that's okay. I've 15 been saying it for the last four years so I'll just 16 continue to do it. 17 With that being the case, Item Number 4 is the report of the subcommittee, the subcommittee 18 19 report, and I don't know if there's any report or any 20 subcommittee that you're aware of. 21 Mr. Chhan: We do not have any subcommittee
- Mr. Shea: Right. We can have a conversation later on with respect to Item

2.2

report.

Number 7.1.2 which seeks subcommittee approval of the financing and bring it to the Board. We'll have a discussion on 7.1.2 in a matter of moments.

2.2

Okay, there's nothing to do with respect to the subcommittee report.

The next item on the agenda is the report -our financial report which is submitted to us by our
chief financial officer, Mrs. Sherry Giblin. With
that being the case, I introduce Mrs. Giblin for her
report, thank you.

Ms. Giblin: Thank you, Mr. Chairman.

The Authority's operating statements for the period ending March 31st, 2023 were provided to the Board for their review. As we enter the mid-point of our fiscal year operating gains continue to decrease. Our federal portfolio saw a decrease of 392,000 in March. This is due mainly to the flood at City View Towers, as well as elevator outages at South Common Village. These two issues, coupled with our high rate of vacancies continue to have a major impact on the financials.

Rent and subsidy estimates across all four AMPs are within budget tolerance through March.

24 Proration has increased for March from 95 percent to

98.72 percent. Solar net meter credit revenue is exceeding budget estimates. Credit rates were budgeted at 19 cents per kilowatt hour, current rates remain at 42 cents per kilowatt hour.

2.2

Expenses in AMPs 1 and 2 remain within budget tolerance through March. AMP 3 is seeing budget overruns in admin expenses due to relocation costs incurred to relocate tenants due to the elevator outages. In addition, AMP 3 is seeing budget overruns in maintenance expenses as well. Maintenance labor is over budget due to overtime for vacancies and resident aid needed to assist during elevator outages.

Materials were also significantly over budget, specifically cabinets and flooring due to the high number of vacancies at AMP 3. As a result of the flood that occurred, we continue to see budget overruns in AMP 4. AMP 4 admin expenses are over budget due to tenant stipends and hotel costs.

Maintenance labor is also over budget due to overtime required during the flood emergency.

Utilities remain under budget in all AMPs through March. Insurance and benefits are over budget in AMPs 1, 2 and 4 due to force account labor benefits.

Our other general expense category is also under 1 2 budget across all AMPs due to collection loss 3 deferral until year end. Our 667-2B Concord River Mill Program is 4 5 exceeding budget estimates to date, as is our Central 6 Office program and our Section 8 program. 7 Our state consolidated program is performing 8 below budget expectations. The program is realizing 9 an operating loss of 105,000 through March. High 10 vacancy rates and pest infestations requiring tenant relocation are contributing to the operating loss. 11 12 In addition, there was a force account laborer on to 13 cover for a vacant custodial position. This position 14 has been temporarily removed. 15 At this time I open it up to any questions 16 from the Board. 17 Mr. Shea: Commissioner Marr has a question. 18 Mr. Marr: How many employees do we have on 19 forced account labor right now? 20 Ms. Giblin: Right now we currently have 21 three. 2.2 Mr. Marr: Three. 23 Mr. Shea: Any other question?

Could I just have a brief discussion with

you in respect to our employees that are on federal grant money.

Ms. Giblin: Mm-hmm.

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Mr. Shea: You may remember, or maybe you don't, but a few months ago the discussion came up that the -- I think it was September. As you know, some of our most valuable employees, in my judgment, are federal grant money and some of those accounts, I think you told me a month or so ago, are starting to run low. And so could I just -- at the next meeting could you just kind of work a little bit -- I know that you and the director, your leadership there is really overburden with, you know, with a variety of items, but could you just kind of give us an idea because if we can't get additional funding from HUD to continue these programs I think we have to -- we have to certainly, I think, think about making sure that we don't lose some of these valuable employees who we're going to have to take from one account to another.

So I just wanted to -- it's a discussion that we had on the telephone, I just wanted the record to indicate that we are aware of, particularly in one particular account, that they're spending

money a little bit quicker than they anticipated, as the director told us, and she's -- she is really -- she's pretty bright. So I mean, she tells you something, take it to the bank.

2.2

But the bottom line is it's just something I think we ought to be thinking about. Because we don't want to lose some of these valuable women who work for us and get paid through a federal grant.

So I just thought maybe this would be an appropriate time to put that into the record. And I'm sorry I didn't bring that to your attention, to the director's attention, but I plan not to overwhelm your day every day with your effort. And it's been 90 days, and I'm sure it went by quickly for you.

So that's basically it. I don't know if you even want to comment on it, but I do know that you're aware of some of these employees. Certainly don't want to lose them. So with that being the case, that's my only comment on your report. No other question pertaining to -- Commissioner Marr.

Mr. Marr: Which trades are the forced account labor employees billing?

Ms. Giblin: So we currently have two laborers on right now because we are out -- we're

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hiring custodians. So these two laborers are in
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 2
     temporarily while we're trying to fill those
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     custodial positions. And then we currently have a
     mason on as well.
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              Mr. Marr: We had one forced account laborer
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     laid off last month, right?
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              Ms. Giblin: Correct.
              Mr. Marr: Is she back?
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              Ms. Giblin: No.
 9
10
              Mr. Marr: She's not.
11
              Ms. Giblin: No.
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              Mr. Marr: Okay. Thank you.
13
              Ms. Giblin: You're welcome.
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              Mr. Shea: Okay. Commissioner Elliott.
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              Mr. Elliott: Thank you, Mr. Chair.
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              What's the expectation to fill these
17
     positions to provide a little relief to the forced
     account labor?
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19
              Ms. Giblin: So to the interview -- from
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     what I understand, the interviews are going to start
21
     next week. They have ten candidates for three
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     positions. Three custodial positions. They will
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     start the interviews next week. I anticipate within
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two weeks, they have to give a two-week notice, I

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anticipate within the next three to four weeks they
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     will be on.
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              Mr. Elliott: And that's your comfort, sort
     of evidence at this time, that you're looking for
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     that 500,000.
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 6
              Ms. Giblin: Yes.
              Mr. Elliott:
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                            Thank you.
              Mr. Shea: Okay. With that being the case,
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     with respect to your report, thank you for the
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     report.
              There's a motion made by Commissioner Matt
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     Marr, seconded by Commissioner Rodney Elliott to
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     accept the finance and audit report, and the clerk
     will call the roll.
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              Mr. Chhan:
                          Chairman Shea.
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              Mr. Shea: Yes.
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              Mr. Chhan: Vice Chairman Mony Var.
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              Mr. Var: Yes.
              Mr. Chhan: Commissioner Bernes.
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19
              Ms. Bernes:
                           Yes.
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              Mr. Chhan: Commissioner Elliott.
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              Mr. Elliott: Yes.
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              Mr. Chhan: Commissioner Marr.
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              Mr. Marr: Yes.
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Mr. Chhan: Five yeas.

Mr. Shea: Next item is Item Number 6, report of the chair. I had just a couple items I wanted to say for the record, but I also see one of our property managers is here. First, I want to congratulate him for being appointed to the license commission. And I noticed that yesterday. And I think it's great to be involved in the community like that. I have a feeling that if you were on the board, that means that maybe somebody else that we know closely probably left the board. The license board.

But the -- so congratulations on that. I also want the -- as you all know, today is the 10th of May and this is the day that Andrew left us. And I did send an email to the commissioners telling them that I had an opportunity to have a good conversation with him with respect to his future and everything. And he was such an asset to the Authority. Like I know for a fact dealing with the director the last couple of years, how much you thought of his ability. And he's basically going back home. I didn't realize that he was a Quincy guy. And so he's going back home to a big position. And so we want the record to indicate that Andrew will be missed. I indicated

that in just a brief memo that I sent out to the staff but, you know, it's just the -- it's just the way the ball bounces. But he will be missed and I do know that the executive committee will be looking forward to the manager -- to the director, the reorganization chart, I think there are some things that we should be thinking about in the future. And that's something that we should be thinking about with respect to the table of organization.

2.2

I think it's important that membership -our employees, I think it's really important that
they all know who their boss is. I'm not too sure
that was always the case in the past.

But on the other hand, we just want to improve. So I do think that -- I was talking with the other members of the executive commission,

Commissioner Mony Var, and we all agreed that we look forward to having a conversation with you,

Mr. Director, sometime in the near future as to the redirection of some efforts, and probably the reorganization of the team that you have around you, or the team that you're going to put around you.

And so I do think once again, just put this on the record, so that we have an idea of where we

1 stand today and where we want to go in the future.

2 But Andrew Roache will be missed. And I do know with

3 talking with Sherry and talking to the Director how

4 close he was to you guys and how much of an asset

5 that he was. So I want the record to indicate that.

Other than that, I had some other things
I'll talk about later. It's a nice day out, we don't
want to spend too much more time here.

With that being the case, the report of the chair, there's a motion made by Commissioner Mony
Var, seconded by Commissioner Joanie Bernes to accept the report of the chair. The clerk will call the roll.

Mr. Chhan: Chairman Shea.

Mr. Shea: Yes.

Mr. Chhan: Vice Chairman Mony Var.

Mr. Var: Yes.

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Mr. Chhan: Commissioner Bernes.

Ms. Bernes: Yes.

20 Mr. Chhan: Commissioner Elliott.

Mr. Elliott: Yes.

22 Mr. Chhan: Commissioner Marr.

23 Mr. Marr: Yes.

24 Mr. Chhan: Five yeas.

Mr. Shea: The next time is Item Number 7, the report of the Executive Director.

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Mr. Chhan: Thank you, Mr. Chairman. I have three separate reports tonight.

The first report is Hadley House. The first report is about Hadley House project. As you are aware, we are in the process of acquiring the land that the building is sitting on. To complete the land acquisition we have to follow the exact guideline set forth by the Massachusetts Environmental Act. It requires to seek public comment, and that was in 45 days. After that 45 days we have to submit to MEPA and take another 45 days for them to review. Technically it's going to take a total of 90 days from the time that we start. So that will take us until July 9th to complete. anticipate that MEPA expedite the process. We hope expedite the process, complete this review before July 9th. If that's the case, as soon as we get the A-okay from MEPA, what we're going do is we're going to start the process of having the appraisal done and move forward with the land title. So that's really what's happening with Hadley House.

Second report is about the Merrimack Street

corridor, the project that we were talking about all the time. The Lowell Housing Authority team met with our consultant to discuss the process of developing affordable housing here. We anticipate to put in between 40 to 50 on that. We are currently working on putting the scope of work together for a qualified engineering team to come in to do survey. After the survey we going to seek architectural firm to come in to give us the scope so that we can come up with an actual development plan. And we going to continue to work closely with the consultant and will inform the board of directors of the progress.

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The third report I have is about 28 units at Rivers Edge. At the Julian Steel project, which is complete. Putting together the amendment to the original development plan with the new pro forma that Sherry just complete. That plan and the affordable covenant has been sent to our general counsel for final review. And then after that we will sit down and meet to discuss if there's any changes in the amendment that have to be made.

Now part of the agreement under the original plan is that Lowell Housing Authority need to provide support, technical support and technical assistance.

Part of those technical assistance is including seeking public funding from HUD. We already scheduled a meeting with a Commonwealth builder team to discuss the application process. And we're seeking roughly 6 million -- 6 to \$7 million for this project. And the meeting will take place on Tuesday the 16th at 2 o'clock.

Again, I will inform the board of directors of the progress at the next meeting.

Thank you. That's all I have to report tonight.

Mr. Shea: Thank you. Any questions by any member of the Board of Commissioners for our director? If not there's a motion by Commissioner Matt Marr -- I'm sorry, Commissioner Elliott.

Mr. Elliott: Thank you, Mr. Chair.

Thank you, Mr. Director, for the updates on these projects. This is good news. Particularly -- I know that myself and Attorney Murphy, working with DCR to move this slow bureaucratic process along. And I give credit to Attorney Murphy when it comes to the Hadley House. Legislation did pass, but as well as Kate -- Lauren put together the MEPA. It's a process we have to go through, even though it's

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really not going to affect the environmental
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     conditions there, but I think the next step is the
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     appraisal; is that correct, Attorney Murphy?
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              Mr. Murphy: Yes. Once we get the final
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     MEPA approval from DCR is that we will then have to
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     contract with the Department of Housing and Community
     Development, that they will hire an appraiser.
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 8
     have to pay for the appraiser, but that appraiser
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     will set the fair market value of that property. And
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     then that is what we will pay for DCR to transfer the
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     property to us.
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              Mr. Elliott: It's good news, that we're
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     moving forward and the property, which has been
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     sitting vacant for years and years. And is it four
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     units of veteran housing?
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              Mr. Murphy: Yes, homeless veterans.
17
              Mr. Elliott:
                            Thank you.
18
              Mr. Murphy: It's interesting, the
19
     legislation specifically provides that it has to be
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     for that reason.
21
              Mr. Elliott: This is a long time coming,
2.2
     so.
23
              And secondly, Merrimack Street. Glad to
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hear that you're moving forward on those units, 40 to

1 50 units. And Rivers Edge.

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So we talked about state, local, combination of funding to close that gap, correct? And I know you're going to report more after we meet with Mass Housing.

Mr. Chhan: Yes, we going to go through the application and I anticipate seeking \$7 million in the likelihood we have full funding. The likelihood we can get it. But doesn't mean that we might be shortfall, a little bit more, and going to seek funding from other sources.

Mr. Elliott: Okay. Thank you.

Mr. Chhan: And we look at that now.

Mr. Elliott: Okay. We look forward to that update.

Thank you, Mr. Chair.

Mr. Shea: Okay. With that being the case, the report of the Executive Director, there is a motion by Commissioner Mony Var, seconded by Commissioner Rodney Elliott to accept the report of the Executive Director, and the clerk will call the roll.

Mr. Chhan: Chairman Shea.

24 Mr. Shea: Yes.

Mr. Chhan: Vice Chairman Mony Var. 1 2 Mr. Var: Yes. 3 Mr. Chhan: Commissioner Bernes. Ms. Bernes: 4 Yes. Mr. Chhan: Commissioner Elliott. 6 Mr. Elliott: Yes. Mr. Chhan: Commissioner Marr. 7 8 Mr. Marr: Yes. 9 Mr. Chhan: Five yeas. Motion pass. 10 Mr. Shea: Thank you. The next item on the 11 agenda is 7.1.1, the motion to approve the lease award recommendation to Cingular Wireless PCS, LLC of 12 13 Lenox Park Boulevard, Northeast, Third Floor, 14 Atlanta, Georgia for an initial five-year term with 15 an option to renew for an additional five-year term 16 contingent upon HUD approval. 17 This is submitted to us by the Director and 18 it is all Greek to me, so if you can just explain 19 what this is about. 20 Mr. Chhan: I will pass it on to Sherry. 21 Mr. Shea: Thank you. 2.2 Mr. Chhan: For this report. 23 Ms. Giblin: So we went out to bid for 24 rooftop antenna leases. We currently have three

leases with T-Mobile -- it's T-Mobile now, right?

Mr. Murphy: Yes.

Ms. Giblin: We currently have the three leases with T-Mobile, but we had a vendor reach out to us and tell us that just because we had those antennas on our roofs, it didn't preclude us from having other companies come in to bid and provide more revenue to the Authority. So this is actually a revenue producing contract. There's no money going out. It's money coming in.

Mr. Shea: Right.

Ms. Giblin: So we received one bid, we put out three different properties, and they did site visits. We received one bid and the only property that they were interested in was 50 Summer Street. So they came in at 42,000 a year. And with a four percent escalator every year for five years.

Currently the lease that we hold with T-Mobile we get anywhere from 30 to 33,000 per year for each one of those leases. And those currently have either two or three percent escalators every year.

So this is better than the leases we currently have with T-Mobile. And again, it is a

revenue producing contract.

The HUD approval comes in because HUD needs to approve any contract that's over five years. So this proposed contract is a five-year contract with an option to renew for an additional five years. So there's every indication that HUD will give us this approval. It's in with HUD's general counsel now to be approved. We don't anticipate any issues with that.

Mr. Shea: Okay. Thank you for that explanation. And I noticed the director shaking his head yes, so it must be with his approval also. So with that being the case, any question by any member of the Board of Commissioners? If not, Commissioner Matt Marr, seconded by Commissioner Joanie Bernes, acceptance of Item 7.1.1. The clerk will call the roll.

Mr. Chhan: Chairman Shea.

Mr. Shea: Yes.

Mr. Chhan: Vice Chairman Mony Var.

Mr. Var: Yes.

Mr. Chhan: Commissioner Bernes.

Ms. Bernes: Yes.

Mr. Chhan: Commissioner Elliott.

1 Mr. Elliott: Yes. 2 Mr. Chhan: Commiss

2.2

Mr. Chhan: Commissioner Marr.

Mr. Marr: Yes.

Mr. Chhan: Five yeas. Motion carry.

Mr. Shea: Thank you. The next item is

Item 7.1.2. It's a motion to approve a change order proposal number 2, 3, 3.1, number 4, 5 for electrical redistribution, phase 2, South Common Village high rises in the amount of \$451,968 to American Electrical Construction, Inc. of Plymouth,

Massachusetts. So with that being the case, we have a lot of work in front of us, and we look forward to the Director and also Jonathan to explain on the record what this proposal is about. Thank you,

Attorney Goldfield.

Mr. Goldfield: Jonathan Goldfield. So to break it down into the basic terms, it's basically three components of these change orders that we had to consider. We've been dealing with this since August essentially, if you'll recall, pretty much precipitated by a waste water pipe backup at 145 Gorham Street that damaged some of the equipment. And then there were some other delays that went on as a result of that. And some conditions that we ran

into.

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So it comes down to basically three situations. One, we really have no choice essentially in moving this ahead in this way. We have applied to HUD, we have that in your package, where they've approved this approach as well. We ran into pre-existing and existing conditions such as wiring back in the '80s that certainly has to be corrected, and violates safety codes to make those units safe. And that's probably the single largest component of this.

And then the other piece is the waste water flood which damaged the -- what's called the main distribution panel, two of them actually, that were installed in the basement of 145 Gorham Street. And other pieces of equipment that we're going to be -- that were basically built specifically for that project that have to be installed at the apartments. So that waste water did that piece of damage as well.

We thought of bidding it out, certainly this size, a 400, \$500,000 change order, we considered bidding it and we came to the conclusion, as did our engineer and HUD, that you run into warranty issues when you go out to a second contractor doing the work

that was essentially 90 percent completed by the existing contractor, American Electrical Construction in Plymouth.

2.2

And we also figured giving today's bidding market, that we're seeing fewer bids, higher bids pretty consistently, it's very volatile, especially electrical supply. There's no question in our mind that bidding would come in at a higher price than what we're getting with the change order.

And the change order is very consistent with what our electrical engineer came up with using his estimator software as well. So in fact this has even given us more leeway. They're saying \$557,400. If we run into more units that have to be retrofitted, the rewiring situation has to finish the contract out.

So I ask for your approval on this and move forward with this contract to finally close it out.

Mr. Shea: Thank you very much, Jonathan, for that report. Are there any questions by any member of the Board of Commissioners on this item? If not, I just want the record to indicate that I had the pleasure of attending the meeting with Jonathan and the Director, Sherry Giblin pertaining to this

- 1 item, and it was very in formative and precise. And
- 2 | luckily, prior to that you had also talked to
- 3 | Commissioner Elliott and Commissioner Matt Marr who's
- 4 the capital -- asset capitalization subcommittee.
- 5 And in my conversation with Commissioner Marr, he
- 6 thoroughly supports this.
- 7 So that's basically it. I think it's
- 8 | something that we have to do. It's too bad, but we
- 9 have to keep in mind that place opened in 1955, maybe
- 10 | it was '56, but it's been there a long time.
- So thank you for your work and effort and
- 12 hopefully this is part of fixing up the problem. I
- 13 hope it's more than just a Band-Aid. History will
- 14 prove what happens there.
- So with that being the case, Commissioner
- 16 | Matt Marr, seconded by Commissioner Rodney Elliott
- moves to accept item 7.1.2, and the clerk will call
- 18 the roll.
- 19 Mr. Chhan: Chairman Shea.
- 20 Mr. Shea: Yes.
- 21 Mr. Chhan: Vice Chairman Mony Var.
- 22 Mr. Var: Yes.
- 23 Mr. Chhan: Commissioner Bernes.
- Ms. Bernes: Yes.

Mr. Chhan: Commissioner Elliott. 1 2 Mr. Elliott: Yes. 3 Mr. Chhan: Commissioner Marr. 4 Mr. Marr: Yes. Mr. Chhan: Five yeas. Motion carry. 5 Thank you very much. 6 Mr. Shea: The next item, Item Number 8, old business. Do we --7 8 Mr. Chhan: We don't have any old business. 9 Mr. Shea: Item Number 9, motion of the 10 Board members. We have nothing do with that. 11 Executive Director announcements. 12 Mr. Chhan: Yes, I do have announcement, Mr. Chairman. 13 14 Mr. Shea: With that being the case I just 15 want to bring to the committee's attention Attorney 16 Murphy -- I would like Attorney Murphy to give us an 17 opinion next month on whether the Board can take a month off during the summer. And as I read the 18 19 bylaws the answer's no. I have been informed once 20 again I'm wrong. The opportunity to have -- not have 21 a meeting in the hot month of July or August, that it 2.2 is acceptable. But I never read it that way. 23 So I'd like to get a legal opinion in to us

next month as to whether we can skip, for instance,

- the month of July or something like that. That would 1 2 be up to the Board to decide. I do think that -- I don't think counsel --3 Mr. Elliott: Mr. Chair, I know the bylaws 4 say we have to meet on a monthly basis. 5 I think we 6 can make a motion to cancel the July meeting. 7 Unless, you know, if there's a need, Mr. Chairman, with calling a special meeting. 8 9 Mr. Murphy: You can cancel a meeting if you 10 so desire because the bylaws also provide that the
 - Mr. Murphy: You can cancel a meeting if you so desire because the bylaws also provide that the chairman or members of the Board can call for a special meeting if it's so required. You don't have to -- boards cancel meetings all of the time, especially during the summer months. They have the right to call a special meeting if they have to.
 - Mr. Elliott: I'll make that motion, cancel the July meeting. People have vacations and time off, so.
- 19 Mr. Marr: Second it.

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- 20 Mr. Shea: What's the motion?
- 21 Mr. Elliott: Motion is to cancel the July 22 meeting.
- 23 Mr. Shea: July meeting? Right. That's 24 fine. That basically was like -- I was looking to

Kevin to give us an opinion at the June meeting if we can take off the month in July or August. It's the will of the Board. I just think that -- you know, like sometimes we don't have very much on the agenda, but it's okay to be here. Just something to think about. And it was just something that came to my attention, and I had a brief conversation with Attorney Murphy prior to making that announcement. But once again, it's the will of the Board.

So with that being the case, it's going to be left -- you're going to give us a formal opinion for the June meeting. You will decide -- can you talk to --

Mr. Elliott: I made a motion and it's been seconded.

Just to follow up, I just think it's good advance notice that the Executive Director will not be here in July. So for the June meeting we can anticipate any motions or any item that you have to bring forward.

Mr. Shea: So your motion is for the month of July? So coming in June, we meet again in August? If that's -- you have any problem with that?

Mr. Chhan: No, not the all.

```
Mr. Shea: Mony?
 1
 2
              Mr. Var:
                        No.
 3
              Mr. Shea: We will come here in June and we
     won't come back until the second Wednesday in August.
 4
     That's the plan right now. So that's fine with me.
 5
 6
     I just thought I'd throw it out there.
              Also I'd like to just say before we adjourn,
 7
     I noticed a lot of women here tonight. I noticed
 8
 9
     Laura --
10
              Mr. Elliott: Mr. Chair, do you --
11
              Mr. Shea: Happy Mother's Day.
              What's that?
12
13
              Mr. Elliott: Mr. Chair, make a roll call.
14
              Mr. Shea: We need a roll call on that?
15
     Okay. Thank you, Rodney.
16
              Commissioner Rodney Elliott moves that we
17
     take the month of the June [sic] meeting off,
18
     seconded by Commissioner Matt Marr, and the clerk
19
     will call the roll.
20
              Mr. Chhan: Chairman Shea.
              Mr. Shea: Yes.
21
2.2
              Mr. Chhan: Vice Chairman Mony Var.
23
              Mr. Var: Yes.
24
              Mr. Chhan: Commissioner Bernes.
```

1 Ms. Bernes: Yes.

2 Mr. Chhan: Commissioner Elliott.

Mr. Elliott: Yes.

2.2

Mr. Chhan: Commissioner Marr.

Mr. Marr: Yes.

Mr. Chhan: Five yeas.

Mr. Shea: Okay. As I was saying, this Sunday's Mother's Day and I just want to wish our mothers here, by their family here at the Lowell Housing Authority happy Mother's Day. And the next meeting will be held on Wednesday, June 14th at 5:00. Do you have something to say?

Mr. Chhan: Yes, I have an announcement to make.

Mr. Shea: Go ahead. Say it.

Mr. Chhan: I got an announcement. It comes that time again Lowell Housing Authority annual plan for federal -- state and federal program. And part of the process is that Lowell Housing to submit the plan to the state and also the federal housing, to HUD. Lowell Housing Authority must hold a public hearing that requires the board of director to be present. So I am requesting that you be in attendance -- I'm sorry. So I am requesting board

director be present on Wednesday, July 14th at
4 o'clock -- June, June 14th at 4 o'clock. At the
Mercier Center at 4 o'clock, at that meeting to
review before we submit.

Ms. Giblin: I just want to take a minute to make an announcement to the Board, as has been done in years prior, the Lowell Housing Authority has a nonprofit property affiliate, the youth activities program. Every year we raise money and we give scholarships to the children in our public housing and Section 8 programs. Fliers will be going out. Our annual -- I don't know, gala, if you want to call it, will be held on June 29th at the East End Club. I hope you all can attend. We can certainly send out emails and give you the detail in the email, but I just wanted to mention it so you're all aware of it.

Mr. Shea: June 29th?

Ms. Giblin: June 29th, 5:00 to 7:00 p.m.

Mr. Shea: Whereabouts is that going to be?

Ms. Giblin: At the East End Club.

Mr. Marr: That's Third Street.

Mr. Shea: Okay. All right. With that being the case, we thank you for that information. And I hope everybody has a great Mother's Day.

```
There's a motion to adjourn by Commissioner
 1
 2
     Mony Var, seconded by Commissioner Joanie Bernes,
 3
     motion to adjourn, and the clerk will call the roll.
 4
              Mr. Chhan: Chairman Shea.
              Mr. Shea: Yes.
 5
              Mr. Chhan: Vice Chairman Mony Var.
 6
 7
              Mr. Var: Yes.
              Mr. Chhan: Commissioner Bernes.
 8
 9
              Ms. Bernes: Yes.
              Mr. Chhan: Commissioner Elliott.
10
11
              Mr. Elliott: Yes.
12
              Mr. Chhan: Commissioner Marr.
13
              Mr. Marr: Yes.
14
              Mr. Chhan: Five yeas.
15
              (Whereupon the deposition concluded at
16
     5:51 p.m.)
17
18
19
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21
22
23
24
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